

BYLAWS of the LINCOLN COUNTY DEMOCRATIC CENTRAL COMMITTEE

As Amended April 1, 2023

ARTICLE I – NAME

The name of this organization shall be the Lincoln County Democratic Central Committee, also known as the Democratic Party of Lincoln County Oregon, or Lincoln County Democrats Oregon.

ARTICLE II – PURPOSE

The purpose of the Central Committee shall be to promote the interests of the Democratic Party in Oregon and Lincoln County; to work for the election of Democratic candidates; adopt a party platform and work to ensure its principles are reflected in law; and to provide a link between Democratic voters, the Democratic Party, and the government.

ARTICLE III – AUTHORITY

The Central Committee shall have all the powers to manage its affairs and transact its business consistent with the laws of the United States of America and the State of Oregon, the National Charter of the Democratic Party, the Bylaws of the Democratic Party of Oregon, these Bylaws, and any special rules of Order. The rules of procedure contained in Roberts Rules of Order (Newly Revised) shall govern the Central Committee in all cases in which they apply.

ARTICLE IV – AFFIRMATIVE ACTION

The Central Committee shall ensure the widest and fairest representation of its members in its organization and activities. All rules shall be adopted by procedures that ensure the fair and open participation of all interested Democrats.

ARTICLE V – MEMBERSHIP

SECTION 1 – MEMBERS: The members of the Central Committee shall be Democratic Precinct Committee Persons, Central Committee Officers, members of the Executive Committee, and Lincoln County Democratic officials holding county-wide, elective office.

SECTION 2 – SELECTION: Precinct Committee Persons shall be elected according to Oregon Revised Statutes (ORS) 248.015. If no committee person is elected in a precinct, or if a vacancy occurs, the Central Committee may select a successor by majority vote at a regular Central Committee meeting (ORS 248.046) or by vote as noted in Article VI, Sec. 7, Voting.

SECTION 3 – REMOVAL:

- A. APPOINTED Committee Persons may be removed from office for cause by majority vote at a regular Central Committee meeting (ORS 248.026) or by vote as noted in Article VI, Sec. 7, Voting.
- B. ELECTED Committee Persons may be requested by majority vote at a regular Central Committee meeting to resign for cause, or by vote as noted in Article VI, Sec. 7, Voting.
- C. ELECTED Officers may be removed from office for cause by majority vote at a regular Central Committee meeting, or by vote as noted in Article VI, Sec. 7, Voting.

SECTION 4 – RECALL: An elected precinct committee person may be recalled from office using procedures as described in ORS 248.029.

ARTICLE VI – MEETINGS

SECTION 1 – ORGANIZATIONAL MEETING: Shall be held within twenty-five (25) months of its previous Organizational Meeting per ORS 248.033 and the Bylaws of the Democratic Party of Oregon (BDPO Article X).

SECTION 2 – REGULAR MEETINGS: Shall occur on the Fourth Wednesday of every month from January through October, and December. The December meeting may also be combined with a Holiday Party. Regular meetings may be canceled by a majority vote of the Central Committee or the Executive Committee.

SECTION 3 – SPECIAL MEETINGS: May be called at the Chair’s discretion, or at the written request of at least one-third (1/3) of the Central Committee’s members, solely for the transaction of business as stated in the call for a meeting.

SECTION 4 – EXECUTIVE COMMITTEE MEETINGS: Meetings of the Executive Committee shall be held at least once a month, except when the Executive Committee may vote to waive a meeting. The Chair can call a Special Executive meeting as needed; and e-mail voting can be allowed for time-sensitive issues.

SECTION 5 – NOTIFICATION:

- A. REGULAR and SPECIAL MEETINGS: Notice of all regular and special meetings and the cancellation of meetings shall be mailed to all Central Committee members at least Six (6) Days prior to the scheduled date of the meeting. Substitute notice may be made by electronic means.
- B. ORGANIZATIONAL MEETING: The first Notice of the Organizational Meeting shall be filed with the County Clerk and the State Central Committee not later than the 40th day before the date of the Organizational Meeting per ORS 248.033. The Second notice shall be mailed to each member of the Central Committee at least ten (10) days prior to the Organizational Meeting (ORS 248.033 and BDPO Article X). The Central Committee may notify members by means other than mail per ORS 248.033.

SECTION 6 – QUORUM: At any regular or properly called meeting, a quorum shall consist of those members of the Central Committee present in person, or by Zoom, in the case of a hybrid in-person/Zoom meeting.

SECTION 7 – VOTING: All members of the Central Committee shall be eligible to vote. In the event of circumstances which preclude in-person meetings or voting, such as a natural disaster, pandemic, cyber disruption or other emergency circumstances, then voting can be held by electronic vote. Notification shall be made at least six (6) days in advance. An additional six (6) days will allow completion of the voting process. Votes will be tallied by the Executive Committee and announcement of the vote count will be made to all voting members. Voting by Proxy shall not be allowed per ORS 248.045.

ARTICLE VII – OFFICERS

SECTION 1 – ELECTED OFFICERS: Officers of the Central Committee shall consist of a Chair, Vice-Chair, Secretary, and Treasurer.

SECTION 2 – ELIGIBILITY: Any legal resident of Lincoln County, registered as a Democrat, shall be eligible to hold office in the Central Committee except that every effort should be made to effect a gender balance amongst the elected Officers.

SECTION 3 – SELECTION: Officers shall be nominated from the floor and elected by secret ballot at the Organizational Meeting, to be held not earlier than ten (10) days, and no later than Fifty (50) days after the National Election (ORS 248.033 and BDPO Article X). Those persons receiving a majority vote of the newly elected Precinct Committee Persons, shall be the elected officers.

SECTION 4 – TERM OF OFFICE: Officers shall be elected to serve until the next Organizational Meeting (approximately two years).

SECTION 5 – VACANCIES: When vacancies occur between elections, positions shall be filled by appointment of the Executive Committee. Appointed officers shall complete the unexpired term of the officer replaced.

SECTION 6 – RESPONSIBILITIES:

- A. THE CHAIR: Shall have the overall responsibility for the day-to-day operation of the Central and Executive Committees; shall appoint all Committee Chairs except the Nominating Committee Chair, which will be appointed by the Central Committee; shall be an ex-officio member for all standing committees; be the primary alternate signer of checks; and shall execute, with the Secretary, all contracts, written agreements, resolutions, and letters on behalf of the Central Committee.
- B. THE VICE-CHAIR: Shall perform all of the duties of the Chair in the absence or disability of the Chair; shall coordinate the work of all standing committees; and be the secondary alternate signer of checks. In case of the resignation or death of the Chair, the Vice-Chair shall become the Chair for the unexpired term of the Chair.
- C. SECRETARY: Shall keep a record of minutes of all the meetings of the Central Committee and Executive Committees, showing the time and place of the meetings, the names of those present, and the proceedings and actions taken; distribute

copies of the Minutes to the Central Committee members; maintain the membership records of the Central Committee; and carry out Central Committee correspondence and all legal notifications at the request of the Chair (ORS 248.012-248.043).

- D. THE TREASURER: Shall prepare adequate records and reports on all Central Committee operational and fundraising transactions; provide written reports for each attending member at every regular Central Committee meeting; meet all campaign financing reporting requirements (ORS 260.005-260.255, and BDPO Article XVII); provide for the custody and safekeeping of all Central Committee funds; maintain open financial books ready for inspection (ORS 260.055) and audit at all times. The Treasurer shall be the primary signer on the account; shall issue and sign checks as the Executive Committee may direct, as well as other expenditures in accordance with the Central Committee approved Budget and shall function as Chair of the Budget Committee.

SECTION 7 – RECALL: Officers may be recalled for cause by a majority vote at a regular meeting of the Central Committee, provided that the recall request and Executive Committee’s recommendation have been provided to all Central Committee members at least fourteen (14) days prior to such action.

SECTION 8 – INDEMNIFICATION: The Central Committee agrees to indemnify against liability any officer made a party to a proceeding because of that person’s activities as an officer of this Central Committee, if the person acted in good faith, reasonably believed that the conduct was in the best interests of the Central Committee, or at least was not opposed to its best interests; and if involved with a criminal proceeding, has no cause to believe the conduct was unlawful. This indemnification is subject to, and may be limited by, the laws of the State of Oregon.

ARTICLE VIII – COMMITTEES

SECTION 1 – THE EXECUTIVE COMMITTEE: Shall consist of the current elected officers, the retiring Chair of the Central Committee, and the Chairs of all standing committees; shall hold monthly meetings; have a quorum when a majority of its members are present; review and make recommendations on all Central Committee Officer recall petitions prior to action by the Central Committee; and shall conduct all necessary business required between regular meetings of the Central Committee. The Executive Committee may not authorize spending more than the lesser of \$300, or 25% of the then current cash balance, without approval of

the Central Committee. The Executive Committee may disallow printed materials, signs, and displays it deems inappropriate at a Central Committee sponsored or co-sponsored event.

SECTION 2 – STANDING COMMITTEES:

- A. THE BUDGET COMMITTEE: Shall prepare for adoption at the October Central Committee meeting, a Budget for the following January through December 31 fiscal year; and review and make recommendations on all proposed changes to the adopted Budget prior to action by the Central Committee.
- B. THE FUNDRAISING COMMITTEE: Shall have the primary responsibility for planning and executing all fundraising activities needed to meet the expenses in the approved Budget.
- C. THE PUBLICITY COMMITTEE: Shall prepare and disseminate appropriate news of the Central Committee, as directed by the Central Committee and Chair; and assist the Secretary, as requested, in the preparation and dissemination of public notices and information.
- D. THE PROGRAM COMMITTEE: Shall plan and present informational and educational programs to the Central Committee.
- E. THE BYLAWS COMMITTEE: Shall review these Bylaws, appropriate senior committee bylaws, and current election laws, in making recommendations for changes to the Central Committee for approval; review and make recommendations on all proposed changes to the Bylaws prior to action by the Central Committee; prepare copies of the Bylaws, when amended, for dissemination to the Central Committee members; and ensure that the Bylaws are adhered to.
- F. THE CANDIDATE RECRUITMENT COMMITTEE: Shall work to secure candidates for elections and appointments.
- G. THE COORDINATED CAMPAIGN COMMITTEE: Shall organize and carry out coordinated campaign activities for all general elections, including Democratic candidates for national, state, and local offices.
- H. The NORTH AREA, CENTRAL AREA, INLAND AREA, AND SOUTH AREA COMMITTEES: These Committees will focus on rural outreach and activities to

involve the smaller communities throughout Lincoln County that may have unique interests and needs, including but not limited to local events and outreach. Each Area Committee Chair shall be selected by its members or appointed by the Chair. The Area Committee Chairs may attend Executive Committee meetings and shall report to the General Meetings each month. The Area Committees will collaborate with the Coordinated Campaign Committee during election cycles to ensure that access and information reaches all regions of the county.

- i. The North Area Committee shall include those communities north of Depoe Bay, including Rose Lodge, Neotsu, Otis, Lincoln City, and Gleneden Beach.
- ii. The Central Area Committee shall be the general area from Newport, north to Depoe Bay;
- iii. The South Area Committee shall include the communities south of Newport, Waldport and Yachats;
- iv. The Inland Area Committee shall consist of the cities and communities located to the east, including Siletz, Toledo, Tidewater, Eddyville et al.

SECTION 3 – AD HOC COMMITTEES: May be appointed as required by the Central Committee Chair. All ad hoc committees shall submit a proposed budget for approval.

SECTION 4 – REMOVAL: Any member of a committee, including the Chair, may be removed by a vote of the Central Committee.

ARTICLE IX – DELEGATES

SECTION 1 – ELIGIBILITY: Delegates and alternates selected to serve shall be members of this Central Committee.

SECTION 2 – SELECTION:

- A. SENIOR COMMITTEES (STATE DEMOCRATIC CENTRAL COMMITTEE & CONGRESSIONAL DISTRICT): All delegates and alternates to senior committees shall be elected by majority vote at the Organizational Meeting of the Central Committee. Delegates to the State Democratic Central Committee shall be elected in accordance with BDPO Article IV. County Chairs are required to submit member changes to the DPO fourteen (14) days prior to the SCC meeting, per DPO Standing Rule 7. Should a delegate be unable to attend an SCC meeting in full, an attending alternate from LCDCC may be a substitute with full voting rights.

- B. STATE DEMOCRATIC CONVENTION: At least thirty (30) days prior to the State Democratic Convention, the Central Committee shall elect delegates to the convention by majority vote at a regular Central Committee meeting (BDPO Article VII).

- C. NATIONAL DEMOCRATIC CONVENTION: Delegates are selected according to the "Oregon Delegate Selection Plan for the (presidential election year) Democratic National Convention" which is devised and published by the Democratic Party of Oregon and approved by the Democratic National Committee every four (4) years.

SECTION 3 – VACANCIES: Delegate or alternate posts which become vacant may be filled by the Chair's appointment, subject to confirmation by a majority of the Central Committee at its next regular meeting or by vote as noted in Article VI, Sec. 7, Voting. Should confirmation be denied, nominations will be accepted from the floor, or by electronic means as in the case noted in Article VI, Sec. 7, and an election by majority vote conducted.

SECTION 4 – RESPONSIBILITIES: Delegates and alternates shall act as liaisons between the senior committees to which they are selected to serve, and the Central Committee. They shall report on senior committee discussions and actions at the first possible regular Central Committee meeting, and shall vote as directed by the Central Committee.

ARTICLE X – AMENDMENTS

These Bylaws may be amended by majority vote at any regular Central Committee meeting provided that the proposed amendment(s) and the Bylaws Committee's recommendation(s) have been provided to all Central Committee members at least fourteen (14) days prior to such action.

STANDING RULES

1. AGENDA: It is the responsibility of the Chair to set the Agenda for the regular meetings of the Central Committee:
 - Date; time; place
 - Call to Order

- Introductions
- Additions to Agenda
- Minutes of previous meeting
- Treasurer's report
- Elected office-holder reports
- Candidate reports
- Program
- Delegate reports
- Old business
- New business
- Announcements
- Adjournment

2. RESOLUTIONS: A resolution is a formal expression of the Central Committee's position, and/or a call for action upon a substantive issue, generally of a nature external to the operations of the Central Committee. In order for a resolution to be adopted by the Central Committee, the following must occur:
- A. A proposed resolution shall be submitted by a member, in writing, to the County Chair.
 - B. At the first Executive meeting after submission of the resolution to the County Chair, the resolution shall be submitted for consideration to the Executive Committee.
 - C. The Executive Committee, upon consideration, may recommend adoption, rejection, offer a substitute resolution, or make no recommendation at all.
 - D. The text of the proposed resolution and any recommendation by the Executive Committee shall be provided to all Central Committee members at least six (6) days prior to the meeting at which the vote for its adoption is to be held.
 - E. The resolution shall be voted on by the Central Committee at the first Central Committee meeting following publication of the resolution or by vote as noted in Article VI, Sec. 7, Voting. A majority vote is sufficient to pass the resolution. The Central Committee may adopt a substitute resolution so long as it relates substantially to the topic of the original proposed resolution.

F. A resolution may be adopted by the Central Committee without following steps A–E above, if:

- (i) the proposed resolution is presented by a member, in writing, to the Central Committee and including an explanation of why following the standard procedure is inappropriate;
- (ii) at least two-thirds (2/3) of the members present, providing there is a quorum as noted in Article VI – Meetings, Sec. 6 – Quorum, to bring the resolution to a vote; and
- (iii) at least two-thirds (2/3) of the members present vote for adoption of the resolution.

3. PRIMARY ENDORSEMENTS: The Central Committee may make pre-primary endorsements. Any motion to endorse a candidate prior to a primary election must be communicated to the Secretary and Chair prior to the meeting at which the endorsement is intended to be proposed. Written notice of such meeting shall be mailed and/or e-mailed to all members at least ten (10) days prior to that meeting. The endorsement shall be made by a three-fourths (3/4) vote of the members present, or by vote as provided in Article VI, Sec. 7, Voting.